



# Grant System Login Request

## Authorizing Official Approval Form

To complete your request for access to the Oklahoma Arts Council Grants System, a physical signature of approval from your organization's Authorizing Official is required for our records. Please have your organization's Authorizing Official review and complete the following information, then submit the completed form following the directions below.

For assistance, please contact our Grants Office at (405) 521-2040 or [grants@arts.ok.gov](mailto:grants@arts.ok.gov).

As Authorizing Official, I understand:

- My organization intends to apply for grants from the Oklahoma Arts Council.
- The information provided to the Oklahoma Arts Council about my organization is accurate.
- The Oklahoma Arts Council will provide me with unique login credentials to access the Grants System.
- If my organization is awarded a grant, I must log in to the Grants System to review and accept the contract on behalf of my organization. I will accept the contract by the deadline noted in my grant award notification package.
- I am the only individual from my organization who can complete these steps.

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Organization Name

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Authorizing Official Name (printed)

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Title

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Email

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Phone Number

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Authorizing Official Signature

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Date

*NOTE: physical signature required*