

Request for Proposals

The Share Medical Center Foundation is seeking proposals from professional artists and experts in the graphic design and signage communities to help bring the *Art of Healing* initiative to life at Share Medical Center.

The enclosed document details the vision for the overall project.

Specifically, proposals should address the first two areas of focus:

- 1) Navigational Awareness, and
- 2) Dedication, Recognition, and Appreciation.

All concepts and designs should be congruent with the overall themes of health and healing; cultural significance; community service; and navigational awareness. Likewise, adherence to identified considerations and composition of the elements and environments will be absolutely necessary in an acceptable proposal.

Complete proposals shall include:

- Company name, address, phone number, website, and person responsible for proposal;
 - Include the same for all subcontractors being identified to work on this project.
- Previous work(s) and background information for person/company submitting proposal;
 - Include the same for all subcontractors being identified to work on this project.
- Proof of bonding or liability coverage;
- Renderings;
- Proposed fabrics and/or materials;
- Proposed graphic elements and colors;
- Materials and labor budget;
- Consultation and professional services budget;
- Exclusions, options, and other considerations; and
- Starting availability, timeline for completion, and phasing options.

Facility and/or community tours will be available on February 21-22, 2013 and March 21-22, 2013. To schedule, please contact Kelly Parker at 580.430.3371.

Written proposals must be received by close of business April 1, 2013 at the following address:

Share Medical Center Foundation
Attention: Kelly Parker
P.O. Box 727 | Alva, OK 73717

Upon review, persons/companies with leading proposals will be requested to make in person presentations to the Share Medical Center *Art of Healing* committee on April 15, 2013 at a location yet to be determined.

The awardee will be notified of the announcement and will enter into a binding agreement with the Alva Hospital Authority – the governing body for Share Medical Center. The winning proposal will be publicly announced on or before May 31, 2013 during an art event at the Graceful Arts Center in downtown Alva.

Proposals and budget information may be used by Share Medical Center Foundation to procure funding for this project. The afore-mentioned event will kick-off fundraising activities which the Foundation plans to carry out for a period of six-months, or until such a time that adequate funding is achieved.

Upon availability of funds, on or about November 30, 2013, the awardee will be notified and work will be expected to commence and then be completed within negotiated timelines.

For more information, please contact Kelly Parker at 580.430.3371.

Thank you for your time and consideration.